

GLR MEETING REPORT

- (4) Check-in in March/April
- (5) Be complete by May
- (6) Include on flash drive provided to every conference attendee
- (7) If possible, provide webinars ahead of conference
- (8) Start with spreadsheet of tasks each officer should be doing
 - (a) Blake to verify it is posted on website

6. INSTITUTE DIRECTORS REPORT (Gary)

- a. Branding- next steps forward/Chapter help
 - (1) Number of resources on website, including a PowerPoint
 - (2) Most chapters have received the artwork
- b. By-Laws update
 - (1) No specifics, but we are quite close
 - (2) The bylaws committee has sunset, so any incomplete bylaws will go directly to Lane
 - (3) Once complete, the finalized and approved bylaws need to be sent from the chapter back to the Institute
- c. Call for Volunteers
 - (1) Soft launch is up on CSI website
 - (2) Committee and Task Team openings listed
 - (3) Couple of new Task Teams may surface after Board meeting in February
 - (a) Delegated design
 - (b) Product attributing, or some format for product info to be presented on websites or in a single document
 - (4) Folks that volunteer will get some sort of response this year
 - (5) Used Social Media to fill a committee opening recently
 - (6) Article on volunteering to get into all March newsletters

7. STRATEGIC PLANNING

- a. Election Window Open
 - (1) Election open through 3/1

8. OLD/NEW BUSINESS

- a. Region Conference update- Michael Adams
 - (1) Following same format/timeline as the Cincinnati conference
 - (2) Hotel, date, and venue set
 - (a) Hyatt Regency, attached to historic arcade
 - (b) Cost/night is \$239+tax (parking may be included)
 - (c) \$150 conference registration
 - (3) Website launched
 - (a) Final tweaks to registration
 - (4) Date has been pushed out
 - (5) Finalizing speakers
 - (a) Four one-hour sessions for education on Friday
 - (b) Friday night tour
 - (c) Thad coordinating a national speakers
 - 1) Joy Davis

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- 2) Poss. Casey Robb
 - (6) Cleveland chapter or a sponsor will cover cost for Rock Hall tour
 - b. Region Chapter CDT training classes identified and on website
 - (1) Thad sending request out to Certification Chairs for who/when CDT classes taking place
9. NEXT MEETING:
- a. Friday, March 8, 2013 11:30 AM via GoToMeeting
10. ADJOURNMENT: 1:05 PM, called by Thad Goodman

Respectfully submitted by:
D. Blake Wagner, CSI, CCCA
GLR Secretary